

## Guest Policies & Procedures

Guests are welcome at BMC, however, guests must be accompanied by a member or have appropriate guest cards to access Club facilities and activities. Guest cards should be carried at all times and must be available to present to Club personnel upon entering/accessing all facilities.

Accompanied Guests – Members are welcome to accompany their guests while they are using any Club facility and there is no need for Accompanied Guests to have guest cards. Accompanied Guests pay appropriate user fees where applicable.

**Family Guests** - defined as the Member's parents, grandparents, children over age 22 (and their spouse), grandchildren (and their spouse) and the Member's siblings (and their spouse).

- 1. Family Guest cards are **free of charge** and <u>issued upon request ONLY through the Administration Office</u> located in Administration (Trillium) building during normal operating hours (Monday Friday from 8:30am to 5pm and Saturday from 9am to 3pm during the summer and Tuesday Friday from 9am to 4pm during the winter).
- 2. The member must initiate the request and acquire cards for Family Guests. Family Guest cards are valid for up to one year and expire April 30th each year.
- 3. Family Guests pay appropriate user fees where applicable.

Unaccompanied Guests - defined as all sponsored guests other than Accompanied or Family.

- Unaccompanied Guest cards are provided/sold to appropriately sponsored Unaccompanied Guests. To qualify
  (sponsor) an Unaccompanied Guest, a member must initiate the request and reserve the guest cards at least 72
  hours in advance. To initiate the request, a member must complete the Unaccompanied Guest Request
  Application available on the Club website and/or in the Administration Office and deliver the form in person, via
  fax to (828) 387-2204, or via e-mail to admin@beechmtn.club.
- 2. Unaccompanied Guest cards are \$15/day OR \$50/week.
- 3. Unaccompanied Guests also pay appropriate user fees where applicable.
- 4. Guest cards cannot be processed on Sundays. Provided that guest card requests are made in a timely manner, Unaccompanied Guest cards may be processed/paid for in advance through the Administration Office during normal operating hours (Monday Friday from 8:30am to 5pm and Saturday from 9am to 3pm during the summer and Tuesday Friday from 9am to 4pm during the winter) and then held/made available for pick up at the location requested by the Guest (ie. Golf, Tennis, Pool).

All Guests, Family and Unaccompanied, are required to have their guest cards on their person at all times and must present card(s) upon entry to any Club facility.



## Unaccompanied Guest Request Application

FY 2017-2018

In order to access Club facilities, Unaccompanied Guests are required to have guest cards and pay user fees where applicable. Unaccompanied Guest cards are \$15 per day or \$50 per week. Unaccompanied Guest cards are required for all persons age 5 and over. Parties larger than 8 must prepay for Guest Cards and only prepaid Cards may be left at departments for pick up.

Member Name:	Tammy Gallagher 	Member Number:	CR0031901	
Member Phone #:	941.962.8274	Member Email:	beechrentalhome@gmail.com	
Club facilities and se	signature below, I am applying to spervices. I understand that I must present cards for my guests.	onsor Unaccompanied Gues	ets desiring to access Beech Mountain	
Guest(s) Date of Arrival:		Departure:		
Guest Cell Phone: _		Guest Email:		
Guest Address:				
Guest Names: 1		2		
3		4		
5		6		
7		8		
Guest Card fees are to be paid for by: (Check One)  ☐ Sponsoring Member (Charge Member Account)  ☐ Guest Upon Arrival*  ☐ Prepay By Guest*  *Guests must pay by credit card.		up at another depa	s, <b>prepaid cards</b> can be left for pick artment. If applicable, please check in you wish to pick up your cards.  is Golf Clubhouse	
Member Signature:		Date:		

Unaccompanied Guests may make a reservation for Golf and/or Tennis two days in advance. Time of day use restrictions apply for Golf and Fitness from the Saturday before Memorial Day thru Labor Day. Golf play may begin after 12 noon and the Wellness Center is closed to Unaccompanied Guests between the hours of 8am and 1pm. Beech Mountain Club accepts Visa and MasterCard only.

Return Completed Forms To: In Person: 103 Lakeledge Road Fax: 828.387.2204

Email: admin@beechmtn.club
For Questions, Call 828.387.4208, Ext. 1